



Research Committee Guidelines for Research Proposal Review and Approval

The Society for Pediatric Sedation (SPS) Research Committee (RC) is charged with reviewing research proposals using data from the Pediatric Sedation Research Consortium (PSRC) database. Investigators understand and have accepted that one of the conditions of using data from the PSRC is that the Research Committee must review and approve the proposal prior to using the data for research.

Each proposal will be reviewed by 3 RC members. The RC reviewer should have the qualifications, time, and commitment to review the proposal in a timely manner. The reviewer should have **in depth knowledge of the PSRC database** either by being involved with a service/department contributing data (active site or previously contributed data), an SPS board member (past/current) familiar with the database, OR an author in a published manuscript using the PSRC database. The reviewer is expected to submit their review by the deadline established by the individual overseeing the review process. **Failure to submit a review by the deadline may result in expulsion from the RC.**

The aims of the review are to ensure the following:

1. Does this proposal address a knowledge gap in the literature?
2. Is the PSRC database a good tool to answer the study question?
3. Are there any major study design/methodological issues that need to be addressed by the authors?

An email addressing all the above bullet points must be submitted to the person overseeing the review by the deadline.