



Hilton Orlando Bonnet Creek

Shipping Instructions

In-bound Shipping Instructions

Utilize the correct addressing option from the methods listed below to eliminate any package routing delays. All packages received by FedEx Office require a release signature before being released from the custody of FedEx Office. Release signatures are captured at the time of package pick-up from the FedEx Office Business Center or during delivery of package(s) to the recipient. In-bound receiving and applicable delivery fees will be applied to all packages. Fees applied are in addition to standard shipping rates.

For the guest name field below, only use the individual who will be on site to sign for the package(s). Please do not address your packages to a hotel employee or Show Manager as this could cause the package to be delayed. Packages (excluding pallets/crates) will be available for pick-up at the FedEx Office Business Center. Delivery of packages can be scheduled after arriving at the hotel by calling TEL: (407) 787-0750 or ext. - 3859 from a house phone.

To expedite handling of your package, please ensure your package is delivered to the hotel one or more days prior to the start of your event.

Shipments for meetings:

Affix a label with the following information in addition to the airbill

Hilton Orlando Bonnet Creek
(Event Name) (Arrival Date)
Hold for Guest (Guest Name) (Guest Cell Number)
(Guest Company Name) (Booth Number)
14100 Bonnet Creek Resort Lane
(Meeting Room)
Orlando, FL 32821

Shipments for individual guests:

Hilton Orlando Bonnet Creek
Hold for Guest (Guest Name) (Arrival Date)
14100 Bonnet Creek Resort Lane
(Guest Cell Number)
Orlando, FL 32821

Out-bound Shipping Instructions

To expedite the process for out-bound shipments, please affix a completed carrier airbill to each package. Boxes and FedEx shipping supplies are available through the on site FedEx Office Business Center. Pickup of out-bound packages by all non-standard couriers (other than FedEx or UPS) must be coordinated with the on site FedEx Office location. Out-bound Handling Fees will be applied to each package. Fees applied are in addition to standard shipping rates.

Handling Fees

Fees applied are in addition to standard shipping rates. All handling fees can be applied to a guest room/master account or billed to a credit card.

Weight	In-bound Receiving Fee*	In-bound Receiving/Delivery Fee**	Out-bound Drop-off Handling Fee*	Out-bound Pick-up Handling Fee**
0.0-1.0 lbs	N/C	\$5.00	N/C	\$5.00
1.1-10 lbs	\$10.00	\$15.00	\$10.00	\$15.00
10.1-20 lbs	\$15.00	\$20.00	\$15.00	\$20.00
20.1-30 lbs	\$20.00	\$30.00	\$20.00	\$30.00
30.1-40 lbs	\$25.00	\$40.00	\$25.00	\$40.00
40.1-50 lbs	\$25.00	\$50.00	\$25.00	\$50.00
50.1-60 lbs	\$25.00	\$50.00	\$25.00	\$50.00
60.1+ lbs	\$25.00	\$70.00	\$25.00	\$70.00
Crate/Pallet***	\$150.00	\$150.00	\$150.00	\$150.00

Storage Fees

Fees apply to each package received more than 5 calendar days before delivery to Recipient.

Time Period

6 - 7 Days
7+ Days
Oversized##

\$ / Day per Package

\$25.00
\$50.00
\$25.00

* These fees apply per package or per pallet/crate

** Delivery fees are applied when packages are delivered beyond the FedEx Office location

*** For inbound pallets or crates, receiving and delivery charges are consolidated into a single \$250 fee that should be applied to each pallet/crate handled. Similarly, for outbound pallets or crates, a single \$250 fee should be charged for pick-up and movement of each pallet/crate to the shipping dock. Labor Fees apply for breaking down or building pallets / excessive handling at customer request.

Packages that exceed either 75 inches in length or a total of 180 inches in length and girth (3 ft. square box) will be charged an additional \$25/day. The length and girth of a Package is length plus (two times the height) plus (two times the width).

Terms & Conditions: Receiving, delivery and storage charges are payable at the time of delivery. Recipient may be required to present government-issued photo identification and sign for delivery. Shipper must comply with all applicable local, state and federal laws, including those governing packing, marking, labeling and shipping. OBTAIN FIRE, CASUALTY AND ALL OTHER INSURANCE ON PACKAGE CONTENTS PRIOR TO SHIPPING. Neither the Hotel nor FedEx Office and Print Services, Inc. provides such insurance. Neither the Hotel nor FedEx Office and Print Services, Inc. nor the employees, agents or contractors of either firm will be liable for any damages, whether direct or indirect damages, relating to or arising out of any loss or damage to any package or its contents, unless a package is lost after receipt at the Hotel, in which case such liability shall be limited to the lesser of \$100 or the liability of the carrier indicated above. By sending your package to the Hotel, you agree to be bound by any additional terms and conditions that the Hotel or FedEx Office and Print Services, Inc. may establish from time to time for receiving and delivering your packages.

ELECTRICAL ORDER FORM



The Power People

EDLEN ELECTRICAL EXHIBITION SERVICES OF ORLANDO, INC

2456 Commerce Park Dr. Ste. 300 Orlando, FL 32819
Phone: (407) 854-9991 Fax: (407) 854-9992
Support@edlenelectrical.com

Advance Payment Deadline Date: 05/08/17

E ☐ M ☐

COMPANY:

BTH #

EVENT: SOCIETY FOR PEDIATRIC SEDATION 2017

FACILITY: HILTON ORLANDO BONNET CREEK

DATES: MAY 22-24

ORDER INSTRUCTIONS

120 VOLT POWER DELIVERY

The cost of 120-Volt outlets includes delivery to one location at the rear of inline or peninsula booths. If you require the outlets to be distributed to any other location, material and labor charges apply. There is a minimum charge of 1 hour for installation & removal. Complete and return the Electrical Labor Order Form along with a floor plan layout of your booth space indicating outlet locations.

208/480V POWER DELIVERY AND CONNECTIONS

The delivery and connection of high voltage services is done on a time and material basis. There is a minimum 1.5 hour for installation & 1 hour for removal. Edlen electricians must make all high voltage connections and disconnects. Please complete a floor plan layout of your booth space indicating connection locations.

ISLAND BOOTHS

There is a minimum labor charge of 1.5 hour for installation & 1 hour for removal. A scaled floor plan must accompany orders showing locations of electrical outlets and lighting equipment.

24 HOUR SERVICES

Electricity will be turned on within 30 minutes of show opening and off within 30 minutes of show closing, show days only. If you require power at any other time order 24 hour power at double the outlet rate.

DEDICATED OUTLETS

For a dedicated outlet order a 20 amp outlet and please indicate on the floor plan.

MATERIAL DELIVERY

Material requested on this order form must be picked up by the exhibitor at the Edlen service desk on show site.

CANCELLATIONS

Credits will not be made for services delivered and not used. See back of form for additional details.

TERMS & CONDITIONS

I agree in placing this order that I have accepted Edlen's payment policy and the terms and conditions of contract.

Form 90/210-121514 OR

ELECTRICAL OUTLETS Approximately 120V/208V A.C. 60 Cycle - Prices are for entire event

	QTY Show Hours Only	QTY 24hrs/day Double rate	ADVANCE PAYMENT PRICE	REGULAR PAYMENT PRICE	TOTAL COST
120 VOLT					
500 WATTS (5 AMPS)			90.00	135.00	
1000 WATTS (10 AMPS)			150.00	225.00	
2000 WATTS (20 AMPS)			210.00	315.00	
For outdoor events 20 AMP Minimum Required					
208 VOLT SINGLE PHASE					
20 AMPS			325.00	490.00	
30 AMPS			395.00	595.00	
60 AMPS			550.00	825.00	
100 AMPS			720.00	1080.00	
208 VOLT THREE PHASE					
20 AMPS			450.00	675.00	
30 AMPS			540.00	810.00	
60 AMPS			760.00	1140.00	
100 AMPS			1000.00	1500.00	
200 AMPS			1500.00	2250.00	
400 AMPS			2800.00	4200.00	
LIGHTING					
150 WATT FLOOD LIGHT			80.00	120.00	
300 WATT FLOOD LIGHT			100.00	150.00	

MATERIAL RENTAL (Exhibitor must pick up items at electrical service center on show site)

15' EXTENSION CORD		25.00	
POWER STRIP		30.00	

ELECTRICAL LABOR

ST (Mon-Fri, 8am-4:30pm; Excluding Holidays)		70.00	
OT (Mon-Fri, 4:30pm-8am; Sat, Sun & Holidays)		130.00	

SUB TOTAL

24% SERVICE CHARGE ON OUTLETS, MATERIAL & LABOR

SALES TAX DUE UNLESS EXEMPTION CERTIFICATE ACCOMPANIES ORDER:
(FLORIDA AND FEDERAL GOVERNMENT ACCEPTED)

6.5% SALES TAX

PLACE TOTAL HERE

PRINT NAME:

AUTHORIZED SIGNATURE:

DATE:

EMAIL:

PHONE:

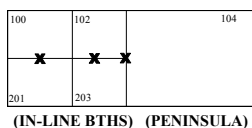
The "Method of Payment Form" must be completed and returned with this order form.

TERMS & CONDITIONS

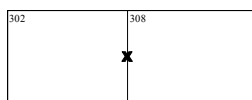
1. Order with payment & floor plan (for island booths or any booth requiring distribution of electrical services) must be received no later than 10 days prior to event set up for advance payment rates to apply. Orders faxed or mailed without payment and required floor plan will not be guaranteed advance rates. Orders received after the deadline date will be charged at the regular rate. A purchase order or photocopy of a check are not considered valid forms of payment for securing advanced rate.
2. In the event order totals are calculated incorrectly, Edlen reserves the right to make the necessary corrections and charge the corrected amount. Exhibitors will be notified by email or fax of any such corrections.
3. Outlet rates listed include bringing the services to one location at the rear of in-line and peninsula booths.
4. Outlet rates listed **do not** include the connection of any equipment, special wiring, or distribution of the outlets to other location's within the booth space. Distribution to all other locations *regardless of booth type* require labor and is performed on a time and material basis. Exhibitors are invited to contact the local Edlen office to discuss any additional costs that may be incurred.
5. A separate outlet must be ordered for each location where an electrical service is required. 5 amps or 500 watts is the minimum amount of power that can be ordered for any one location. Power must be ordered according to peak amperage ratings.
6. Island booths - If a floor plan showing main power location is not submitted to Edlen prior to our first move-in date, Edlen will deliver the power to the most convenient location.
7. Labor rates are based on current wage scales and are subject to change in the event of a wage increase after rates have been published. A minimum charge of (1.5) hours labor will apply for all installation work. The removal of this work will be charged a minimum of 1 hour.
8. Edlen employees are authorized to cut floor coverings when essential for installation of services unless otherwise directed.
9. Edlen is the exclusive provider of all material and equipment used in the distribution of temporary electrical services throughout the exhibit hall including the exhibitors booth space. This material is provided on a rental basis ONLY and remains the property of Edlen. It shall be removed only by Edlen employees.
10. Any extension cords or power strips ordered on the front of this form should be picked up at the service desk. Credit will not be issued for unused items.
11. Standard wall and other permanent building utility outlets or sockets are not part of a booth space and may not be used by exhibitors unless electrical services have been ordered through Edlen.
12. All equipment regardless of source of power, must comply with federal, state and local codes. Edlen reserves the right to inspect all electrical devices and connections to ensure compliance with all codes, for which labor charges can be incurred. Edlen is required to refuse connections where the Exhibitor wiring or equipment is not in accordance with electrical codes.
13. All electrical equipment must be properly tagged and wired with complete information as to the type of current, voltage, phase, cycle, horsepower, etc., required for operation.
14. All Exhibitors' cords must be a minimum of 14 gauge, 3 wire and grounded. Two (2) wire extension cords are not allowed. All exposed, non-current carrying metal parts of fixed equipment which are liable to be energized, shall be grounded.
15. Payment in full must be rendered during the event. Exhibitors ARE NOT billed for services provided. Services may be interrupted if payment is not received.
16. Credit will not be given for services installed and not used. All orders are subject to a 25% cancellation fee if cancelled in writing & received by Edlen within 14 calendar days prior to show opening. Except sales tax, Edlen will not refund overpayment in amounts less than \$50.00 unless specifically requested in writing.
17. Claims will not be considered or adjustments made unless filed in writing by Exhibitor prior to the close of the event.
18. Exhibitor holds Edlen harmless for any and all losses of power beyond Edlen's control, including, but not limited to, losses due to utility company failure, permanent power distribution failure, power failure caused by vandalism, faulty Exhibitor equipment or overloads caused by Exhibitor.
19. It is agreed that in the event it becomes necessary to turn this matter over to an attorney for collection, or to file a lien, or foreclosure, or otherwise, Exhibitor will pay Edlen its attorney fees or applicable agency fees.
20. A service charge of 1.5% per month on any unpaid balances will be assessed starting 10 days after date of invoice. A \$25.00 service charge will be assessed for all returned checks and credit cards. Exhibitor agrees to reimburse Edlen for all applicable rental taxes.
21. By signing this and/or the Method of Payment form, exhibitor hereby agrees to all terms and conditions on this order form.

COMMONLY ASKED QUESTION - WHERE WILL MY OUTLET BE LOCATED?

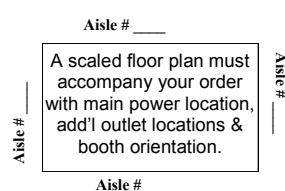
Outlets are located as depicted below for inline & peninsula booths. All other locations require labor on a time & material basis. Exhibitors with hard wall booths must make arrangements with Edlen to bring power inside the booth on a time and material basis.



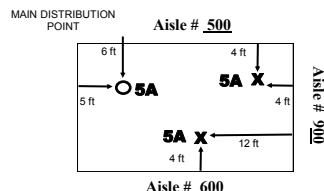
(IN-LINE BTHS) (PENINSULA)



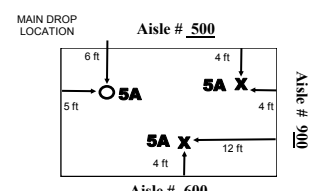
(BACK TO BACK PENINSULAS)



ISLAND BOOTHS



EXAMPLE-FLOOR POWER



EXAMPLE-CEILING POWER

FOR OTHER COMMONLY ASKED QUESTIONS VISIT OUR WEB SITE @ WWW.EDLEN.COM
OR CALL THE NUMBER ON THE FRONT OF THIS FORM.

METHOD OF PAYMENT FORM

Advance Payment Deadline Date: 05/08/17



The Power People

EDLEN ELECTRICAL EXHIBITION SERVICES OF
ORLANDO, INC

2456 Commerce Park Dr. Ste. 300 Orlando, FL 32819

Phone: (407) 854-9991 Fax: (407) 854-9992

Support@edlenelectrical.com

COMPANY:

BTH #

EVENT: SOCIETY FOR PEDIATRIC SEDATION 2017

FACILITY: HILTON ORLANDO BONNET CREEK

DATES: MAY 22-24

EXHIBITOR INFORMATION

COMPANY NAME:

PHONE:

ADDRESS:

FAX:

CITY:

ST:

ZIP:

COUNTRY:

CELL:

EMAIL:

METHOD OF PAYMENT

All transactions require a credit card on file with proper authorization. In addition to checks, Edlen also accepts American Express, Master Card, Visa, Please indicate form of payment below.

☐

CREDIT CARD

For your convenience, we will use this authorization to charge any remaining balances on your account prior to event closing. A copy of final charges will be sent to the email address provided in the payment information section.

☐

COMPANY CHECK

Please make check payable to: Edlen Electrical. All foreign checks must be drawn on U.S. Banks only. Please reference the Event listed above on your remittance.

☐

VISA

☐

MASTER CARD

☐

AMX

CHECK AND CREDIT CARD INFORMATION

CHECK #

CREDIT CARD NUMBER:

EXP DATE:

CARD HOLDER SIGN:

PRINT NAME:

EMAIL ADDRESS:

THIRD PARTY: YES or NO

CREDIT CARD ADDRESS INFORMATION IF DIFFERENT THAN INFORMATION ABOVE

ADDRESS:

CITY:

ST:

ZIP:

By signing and placing this order, I accept all payment policies and the terms and conditions outlined on all service order forms completed.

PLEASE
SIGN

AUTHORIZED SIGNATURE

PRINT NAME

DATE

SERVICE TOTALS

ELECTRICAL/LABOR/MATERIAL

PLUMBING

SUB TOTAL

24% SERVICE CHARGE ON
OUTLETS, MATERIAL & LABOR

6.5% SALES TAX. SALES TAX IS
DUE UNLESS EXEMPTION CERTIFICATE
ACCOMPANIES THIS ORDER.

TOTAL DUE

Advance Payment Deadline Date: 05/08/17



2456 Commerce Park Dr. Ste. 300 Orlando, FL 32819
Phone: (407) 854-9991 Fax: (407) 854-9992
Support@edlenelectrical.com

COMPANY:		BTH #	
EVENT:	SOCIETY FOR PEDIATRIC SEDATION 2017		
FACILITY:	HILTON ORLANDO BONNET CREEK		
DATES:	MAY 22-24		

Use the grid below to indicate the location of each electrical outlet ordered. If power is only required at the rear of an in-line booth this form is not necessary.

Indicate booth type: Island ☐ Peninsula ☐ Inline ☐ Provide aisle or adjacent booth #'s for orientation

Power is brought to one location in island booths and then distributed from that point. Indicate this location and all other outlet locations using the legend below:

X = Main Distribution Point **◆** = 5amp/500watt **▲** = 10amp/1000watt **★** = 20amp/2000 watt

Indicate the layout scale and total square footage. Example: 1 Square = 1 Foot

_____ Square = _____ Ft Total Square Footage = _____

Adjacent Booth or Aisle #

[illegible]

Adjacent Booth or Aisle #

Adjacent Booth or Aisle #

Adjacent Booth or Aisle #

2017 Society for Pediatric Sedation® Conference

May 22-24, 2017 • Hilton Bonnet Creek • Orlando, FL



PSAV Exhibitor Order Form 2017

PSAV is proud to serve as the in-house provider for Audio Visual Services at the Hilton Orlando Bonnet Creek and Waldorf Astoria Orlando.

VIDEO EQUIPMENT & ACCESSORIES					
(Specialty cables upon request; units include a 6' VGACable)					
Equipment	Advanced Order Rate	Onsite Order Rate	QTY	# of Days	Total
Blu Ray DVD Player	\$145	\$195			
Laser Pointer	\$55	\$75			
Apple TV	\$55	\$75			
AV cart or stand	\$35	\$55			
24" LCD Screen Tabletop Monitor	\$255	\$310			
32" LCD Monitor and Floor Stand **	\$275	\$325			
46" LCD Monitor and Floor Stand**	\$425	\$550			
55" LCD Monitor and Floor Stand**	\$710	\$925			
60" LCD Monitor and Floor Stand **	\$975	\$1,025			
70" LCD Monitor and Floor Stand **	\$1,195	\$1,250			
8' Projector Screen	\$95	\$145			
3k Lumen Projector	\$505	\$650			
LCD Package	\$700	\$750			
All Laptops include Windows XP office 2010 RW/DVD	\$245	\$320			
Wired mouse	\$25	\$45			
10' VGA Cable	\$25	\$35			
10' HDMI Cable	\$30	\$40			
Miscellaneous Accessories					
Flip Chart w/Marker	\$95	\$125			
Whiteboard 3x4 w/ Markers	\$85	\$115			
Advance Show rates cut off 14 days prior to start of Show Sales.Bonnet.Creek@psav.com 407-597-5429					

AUDIO EQUIPMENT (includes speaker, microphone, or device cables)						
Equipment	Advanced Order Rate	Onsite Order Rate	QTY	# of Days		
Powered speaker w/mixer & Stand **	\$225	\$275				
Small tabletop speaker	\$90	\$115				
Wired Hand Held Microphone	\$70	\$95				
CD Player	\$85	\$120				
iPod / laptop connetion	\$70	\$95				
Wireless Microphone Pkg. ck below [] Lavalier [] Hand Held	\$210	\$260				
LED Uplight Fixture - 1 light	\$90	\$115				
Lighting package for Gobo **	\$270	\$325				
TOTAL Equipment Rental						
23% Event Technology Support						
6.5% Sales Tax						
GRAND TOTAL						
ADDITIONAL COMMENTS:						
Labor Rates						
**Technical Labor to Set/Strike - PSAV to determine as needed						\$85

PAYMENT INFORMATION

Show Name:	Start date:	End date:	# Show Days:
Company Name:	Preferred Setup Time:	Preferred Strike Time:	
Onsite Contact:			Room/Exhibit Booth #
Street Address:	City & State:	Zip code:	
Telephone Number:	Fax Number:		
Ordered By:	Print Cardholder's Name:	Billing Zip code:	
Credit Card Number:	<u>DO NOT SEND CC# a PSAV Sales Manager will contact you</u>		Exp Date:
Cardholder's Signature:	Email Address:		

I hereby authorize PSAV to charge the above listed credit card immediately upon receipt of this authorization. I agree that should PSAV t be unable to process this credit card, an alternate method of payment will be provided.



Waldorf Astoria Orlando/Hilton Orlando Bonnet Creek INTERNET Order Form
 Services provided by our Internet Partner, XpoNet
 Attention: XpoNet Account Executive
 Phone 407.597.3839 - Fax 407.641.8455 - wahbc@xponet.net
 ONSITE Technical Support Phone - 407.674.2689
 14200 Bonnet Creek Resort Lane, Orlando FL, 32821

2017 Society for Pediatric Sedation® Conference

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Company Name:										Onsite Contact Name:									
Onsite Contact Email:										Onsite Phone #:									
Card Holder Email:										Card Holder Phone #:									
Credit Card #																Exp. Date:			
Credit Card Billing Zip:					Security Code:					Card Holder Name:									
REQUIRED Authorized Card Holder Signature Accepting Terms and Conditions on page 2:																			

If paying by check, PLEASE CALL for instructions – 407.597.3839.

Service Information – REQUIRED (additional spec space below)				
Install Date		Install Time		AM or PM
Removal Date		Removal Time		AM or PM
Room Location(s) OR Booth #				

Internet and Networking Services

Basic Roaming <i>Wireless</i> Internet Services *	QTY	Price	Total
Single Day Code (1 access code per device, non-transferable, 1 day)		\$125.00	
Event Code (1 access code per device, non-transferable, up to 5 days)		\$249.00	
Group Code (10+ concurrent devices, transferable, up to 5 days)		\$125.00 / per device	

***Each wireless connection will receive a MAXIMUM speed of up to 5 Mbps. Speed is NOT guaranteed.**

***ROAMING ALLOWS FOR ACCESS WITHIN THE CONVENTION SPACE ONLY – DOES NOT INCLUDE GUEST ROOMS.**

Basic <i>Wired</i> Internet Services *	QTY	Price	Total
Single Day Wired Initial Connection (1 day, per device / IP)		\$249.00	
Event Wired Initial Connection (up to 5 days, per device / IP)		\$695.00	
-Additional Wired Connection (per device / IP)		\$200.00	

***Each wired connection will receive a MAXIMUM speed of up to 5 Mbps. Speed is NOT guaranteed.**

***No outside networking equipment permitted on basic wired services (i.e. routers, switches or hubs)**

ADVANCED Dedicated Bandwidth Services (call or email for additional custom pricing)

Special Instructions / Notes:

- **Single Day and Event Basic Services cannot be combined.** ALL Event services are valid for a maximum of 5 calendar days.
- **Prices effective through 2017** and are subject to change without notice. Please call to verify rates.
- **After-hours service** (before 7 a.m. and after 6 p.m.) will incur a \$200.00 per service-hour charge.
- **POP-UP orders** will incur a \$100.00 fee.



Waldorf Astoria Orlando/Hilton Orlando Bonnet Creek INTERNET Order Form
Services provided by our Internet Partner, XpoNet
Attention: XpoNet Account Executive
Phone 407.597.3839 - Fax 407.641.8455 - wahbc@xponet.net
ONSITE Technical Support Phone - 407.674.2689
14200 Bonnet Creek Resort Lane, Orlando FL, 32821

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TERMS AND CONDITIONS:

WIRELESS ACCESS POINTS MAY NOT BE INSTALLED ON PROPERTY WITHOUT THE WRITTEN CONSENT OF XPONET

- 1. NO REFUNDS will be given after install / activation date provided on page 1 in Service Information.**
- 2. Service problems must be reported to XpoNet directly. Service problems will not be considered unless filed in writing to wahbc@xponet.net by Customer PRIOR to close of show.**
- 3. Payment must be received prior to installation date.**
- 4. Use of Network Connection.** The network attachment to be provided by XpoNet may be used only by the directors, officers and employees of company, and its agents and consultants while performing services for company and cannot be resold or distributed to other companies. The services being provided by XpoNet will facilitate communications between the company's authorized users and the entities reachable through the national Internet. Users of XpoNet services shall use reasonable efforts to promote efficient use of the networks to minimize, and avoid if possible, unnecessary network traffic and interference with the work of other users of the interconnected networks. Users of XpoNet services shall not disrupt any of the XpoNet networks or other associated networks as a whole or any equipment or system forming part of their systems, or any services provided over, or in connection with, any of the XpoNet networks or other associated networks. XpoNet networks shall not be used to transmit any communication where the meaning of the message, or its transmission or distribution, would violate any applicable law or regulation or would likely be highly offensive to the recipient or recipients thereof.
- 5. No Warranties; Limitation of Liabilities.** XPONET DOES NOT MAKE ANY EXPRESS OR IMPLIED WARRANTY OF ANY KIND. SPECIFICALLY, THERE IS NO EXPRESS OR IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE FOR THE SERVICES TO BE PROVIDED HEREUNDER. The protocols used on the XpoNet network (TCP/IP) call for end to end verification of the accuracy of any message and such verification is the sole responsibility of Company. Similarly, these protocols provide for end to end verification of the receipt of all of the data that is transmitted. XpoNet will not be responsible for any loss of data from delays, non-deliveries, incorrect deliveries, service interruptions, including those caused by the negligence, errors or omissions of XpoNet, or other losses or damages. Use of information obtained via the services provided hereunder is at Company's own risk. Company is solely responsible for (a) the accuracy and/or quality of information obtained or data transmitted through the XpoNet network and (b) assuring that each message Company sends or receives has been received. XpoNet does not guarantee the performance, routing, or throughput, either express or implied, of any data circuit(s) connectivity with regards to the Internet and/or Internet backbones beyond any facility we service.

Order Online: <http://shop.bartizan.com/SPS.html>

Fax Order to: 914-965-7746

Modernize Your Booth Marketing

iLeads Cloud-Based Lead Retrieval

What is the iLeads App?

Improve Your Show Efficiency and Close More Deals Faster

The award winning iLeads is the first and most widely used exhibitor lead management app. Capture leads by typing Badge ID # or scan the Barcode when available.

Supported devices:

- ✓ iPod touch®, iPhone®, iPad®
(Minimum Operating System required is 9.0 or higher)
- ✓ Android™ Smartphone, tablet or Android based Kindle
(Minimum Operating System required is 4.1)



- ✓ Contact Management.
- ✓ Works Offline
- ✓ Capture sales leads anywhere, any time.
- ✓ Customizable. Add action items and notes to leads.
- ✓ Follow up instantly by tapping attendee's telephone # or email address
- ✓ Live Reporting. Run real-time lead analysis reports.
- ✓ Backed up and synched on a secure website.

Marketing Extras, included, no extra charge

• Attendee Notification

Bartizan e-mails each attendee with an interactive list of the booths they visited.

Lets attendees follow up on you.

• Lead Management Software

Using LeadsLightning, track the attendees who stopped by your booth. View, sort, print and download leads.

Identify best leads by filtering and prioritizing.

Access anywhere, anytime up to 12 months after the show.

• Exhibitor Education

Free Exhibitor Marketing Toolkit, guidelines, e-mail templates, check lists and more.

Order Online: <http://shop.bartizan.com/SPS.html>

Fax Order to: 914-965-7746

Mobile Lead Management Packages



All Lead App Packages Include:

- ✓ **iLeads App Data Licenses for Your Booth**
- ✓ **Exhibitor Education:** Free Exhibitor Marketing Toolkit, guidelines, e-mail templates, check lists and more.
- ✓ **Attendee Notification:** E-mail with the list of booth visited.

Lead Retrieval Options

Capture leads by typing Badge ID # or scan the Barcode when available by using your own device.

Booth Price Packages:

1 License:

2 Licenses:

Additional Licenses available after 2nd license for \$50.00 per license

iPod touch® Rental: Includes iLeads lead retrieval app pre-loaded.

iPad® Rental: Includes iLeads lead retrieval app pre-loaded.

3G Service is available for an additional \$80.00

QTY	ORDER BY	ORDER BY	ONSITE	TOTAL
	4/21/2017	5/5/2017		
	\$199.00	\$209.00	\$219.00	_____
	\$299.00	\$309.00	\$319.00	_____
<input type="checkbox"/>	\$50.00	\$50.00	\$50.00	_____
<input type="checkbox"/>	\$299.00	\$309.00	N/A	_____
<input type="checkbox"/>	\$399.00	\$409.00	N/A	_____
<input type="checkbox"/>	\$479.00	\$489.00	N/A	_____

Company Name _____

→ **GRAND TOTAL** _____

Please Note: Upon placing this order you agree to the full Terms & Conditions on the attached document.

All attendees will receive an email a few days after the show containing a list of booths that they visited, extending your reach after the show. To make the most of this free listing please click the link in the email you will receive to provide your info. Without your complete company contact information, the list sent to attendees will contain only your name and booth number.

May 21-23, 2017

Order Online: <http://shop.bartizan.com/SPS.html>

Fax Order to: 914-965-7746

COMPANY: _____ BOOTH #: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____ COUNTRY: _____

PHONE#: _____ FAX #: _____

ORDER CONTACT: _____ EMAIL: _____

ONSITE CONTACT: _____ CELL #: _____

iLeads Only:

Please provide First Name, Last Name and Email address of person to receive the Event Access Code.

Recipient will also receive the User Name & Password to access your company's leads on LeadsLightning.

Name:

Email:

ORDER ONLINE:

<http://shop.bartizan.com/SPS.html>

Mail Checks to:

Bartizan Connects,
Attn: Customer Service
P.O. Box 327
Jefferson Valley, NY 10535

Phone: 800.899.2278 Order by Fax: 914-965-7746

Please Note: Upon placing this order you agree to the full Terms & Conditions listed below. For those exhibitors who choose to rent an iPod touch® or iPad® please return device to Bartizan Connects within 4 business days using the FedEx label provided.

My Tradeshow Connections:

All attendees will receive an email a few days after the show containing a list of booths that they visited, extending your reach after the show. To make the most of this free listing please click on the link you will receive by email to provide your info online. Without your complete company contact information, the list sent to attendees will contain only your name and booth number.

TERMS AND CONDITIONS

1. Cancellations made 7 or more days prior to the event are subject to a \$50.00 cancellation fee. Cancellations made less than 7 days prior to the event will result in forfeiture of the entire rental fee.
2. Limitation of Liability: Bartizan bears no responsibility for any consequential damages suffered by the exhibitor. Its liability is limited to the cost of the goods and services it provides. Bartizan is not responsible for events beyond its control such as power failures, erratic electrical power, exhibitor's failure to comply with instructions or force majeure.
3. It is the Exhibitors responsibility to ensure that the device they use at the show meets the minimum requirements to run the iLeads app. Exhibitor is responsible for returning the rental device to Bartizan Connects within 4 business days using the FedEx label provided.
4. Replacement cost for lost equipment: iPod Touch®: \$300.00. iPad®: \$650.00

PAYMENT



Check# _____

Cardholder Name

Authorized Signature

(Card holder & signature represents above company and authorizes this credit card to be used as payment for this contract)

Card Number

Expiration Date

Security Code